

APWF - ACQUITTAL REPORT



Acquittal reports on the use of grant funds must be received by the Foundation prior to 30 June.

ORGANISATION DETAILS

Name of organisation: _____

Trading Name if applicable: _____

Contact Person: _____

Position: _____

Phone: _____

Mobile: _____

Email: _____

Address: _____

Suburb/Town: _____

State: _____

Postcode: _____

PROJECT DETAILS

Project Title: _____

Project Start Date: _____

Project End Date: _____

Grant Amount \$ _____

BRIEF PROJECT DESCRIPTION - From original application (100 word limit)

WHAT WERE THE ACTUAL OUTCOMES? (What you achieved with the project, ie, the effects on participants/beneficiaries from their involvement in the project and how you measured this (if appropriate)) (150 word limit)

HAS THE GRANT BEEN FULLY EXPENDED? (Were there any material variations from the original budget?) (100 word limit)

WHAT IS THE FUTURE OF THE PROJECT? (100 word limit)

WHAT DID YOU LEARN? (For example: improvement areas, reasons for success or challenges and applying learnings to future projects) (100 word limit)

ADDITIONAL COMMENTS: (100 word limit)

Signed : _____ **Date:** _____