



Wesley Out of School Hours Care Policy

NQF Policy

1. Purpose

Wesley Out of School Hours Care (Wesley OOSH) participates in the National Quality Framework (NQF). The service aims to provide the highest quality education and care available across all areas.

2. Scope

This policy applies to the staff, children, families and visitors of Wesley OOSH as required by the following Regulations and Standards.

National Quality Standard

Quality Area	National Quality Standard
1	Educational program and practice
2	Children's health and safety
3	Physical environment
4	Educators arrangements
5	Relationships with children
6	Collaborative partnerships with families and communities
7	Leadership and service management

3. Policy statement

Wesley OOSH participates in and values the National Quality Framework (NQF), including the National Quality Standard (NQS), the My Time Our Place Framework for School Age Care and the Education and Care Services National Regulations – an Australian Government initiative linked to the funding of the Child Care Subsidy for parents. This is conducted through the Australian Children's Education and Care Quality Authority (ACECQA) and the state regulatory authority through scheduled site assessment visits and where appropriate, spontaneous visits.

The NQS provides standards of quality practices for care provided in our service as well as guidance and support from the service's self-evaluation through our self-assessment. The system also allows educators to continually improve practices by identifying the quality aspects of care the service is already providing and assisting the service in developing goals for further improvement. The service is required to review the self-assessment at least annually and submit the self-assessment to the regulatory authority on request.

The self-assessment will be kept on the premises at all times and made available on request.



The service will involve children, families and staff in each stage to seek their input and views into practices and care within the service – this includes having parent input into policy reviews, parent meetings and providing updates in newsletters about the service's current stage in the process.

The service will ensure that all educators and management are informed about current practices and requirements in the NQF process by attending appropriate in-service/training, accessing any other publications and information about the accreditation process that may be of benefit – including those published by ACECQA.

4. Responsibility and policy owner

The policy owner is the General Manager, Wesley Health, Conferences and Education. The owner is responsible for implementing the policy and achieving the desired outcomes. Wesley OOSH staff shall adhere to this policy.

5. Consultation & Approval

This policy has been developed in consultation with key stakeholders including families and the community, the Head of Wesley OOSH, Area Manager/s, Wesley OOSH, Centre Coordinators, Wesley OOSH and the Quality, Risk and Compliance Coordinator, Wesley OOSH.

This policy has been approved by General Manager, Wesley Health, Conferences and Education.