



Wesley Vocational Institute

RTO Code 90091

CHC32015 - CHC32015 – Certificate III in Community Services

Course details

Enrolment Day:	22 nd April 2024
Information Session:	15 th April 2024 10am
Course duration:	9 Months
Face to face workshops:	Monday 9.00-3.30pm
Location:	4/66 Clarence Street Port Macquarie
Trainer/Assessor:	Donna Beveridge

About the course

This program offers individuals the opportunity to gain a qualification and experience that provides a pathway into the disability sector.

Who should enrol

Individuals seeking the opportunity to receive accredited training in the community and disability sector. Applicants should possess a calm, patient nature and should be capable of operating within an environment that deals with a broad range of challenging social and welfare related issues.

Learning outcomes

Successful completion of this course will enable you to gain a nationally accredited qualification in a sector that offers opportunities for employment within programs that assist many “at risk” members of our communities.

Attendance, study load and student support

You will be required to:

- Attend all scheduled face to face classroom delivery organised with your trainer (including simulated activities), (excluding course breaks);
- Participate in all required online e-learning, which includes self-paced online e-learning;
- Undertake self-directed learning activities, including individual research in your own time (estimated at 10 – 15 hours per unit of competency for the average learner). Details and expectations on these activities will be provided in your individual training plan; and
- Undertake theory and practical assessment activities (approximately 20 - 25 hours per unit of competency).

Student support is available prior and at the end of each session. Scheduled support sessions will also be available.

Work experience/placement

- Complete a minimum of 40 hours of work placement within the twelve month program.
- Work experience is to be organised by each individual student with the support of your trainer within a community service area of your choosing.
- Work experience days, times and frequency to be arranged by each individual in order to accommodate any existing care requirements.
- The Trainer/Assessor will require each learner to complete a logbook and reflection journal based on their experiences along with requesting a supervisor's evaluation to identify skills strengths and development opportunities.

Assessment

Assessment will include a range of activities such as written tasks, oral questions and observation within a simulated community services environment and during your workplacement in the workplace.

Entry requirements

Wesley Vocational Institute has set the following entry requirements for enrolment in this course:

- Satisfactory level of language, literacy and numeracy;
- Access to a computer with MS suite or similar applications and reliable internet
- Eligibility and willingness to engage in a Traineeship
- Willingness to complete an Australian National Police Check*
- Willingness to complete a Working With Children Check
- Ability to commit to attendance, study load for this course; and
- Be an Australian or New Zealand citizen or Australian Permanent Resident.
- Covid Vaccinations + Boosters

** Due to the duty of care requirements of service providers, individuals with disclosable court outcomes may not be given access to services for the purpose of completing their work experience – please consider this prior to enrolling. If you wish to have a confidential discussion regarding this matter, please contact our office via the details provided below.*

Course fees

This training is subsidised by the NSW Government. Student fees may apply. See www.smartandskilled.nsw.gov.au for further information and contact us to find out if you are eligible for fee concessions.

How to apply

- Step 1:** Contact the Port Macquarie office on 6588 1700 or mel.williams@wesleymission.org.au to register your interest
- Step 2:** Complete the enrolment documentation (link listed below)
- Step 3:** The WVI Course Advisor will provide you with your Smart and Skilled notification quote, advising you of any course fees that may be applicable.
- Step 4:** Attend the WVI information session and complete mandatory language, literacy and numeracy assessment.

Enrolment documentation

Please scan the below QR code or click the link to fill out an enquiry form:

[Enquire/Enroll now](#)



[CLICK HERE](#)

Other important information

CHC32015 Certificate III Community Service (Disability)	
CHCCOM005 - Communicate and work in health or community services	CHCMHS001 - Work with people with mental health issues
CHCDIV001 - Work with diverse people	HLTAID011 Provide first aid
HLTWHS002 - Follow safe work practices for direct client care	CHCDIS020 – Work effectively in disability support
HLTWHS006 - Manage personal stressors in the work environment	CHCDIS011 – Contribute to ongoing skills development using a strengths based approach
CHCCCS016 - Respond to client needs	CHCADV001 - Facilitate the interests and rights of clients
CHCCCS005 – Conduct individual assessments	CHCGRP001 – Support group activities

Participant numbers for this course are strictly capped to ensure optimal learning conditions. Please contact us on 6588 1700 if you have any questions.

** The NSW Department of Education has recognised our organization as a High Performing Provider.*