




# Wesley Vocational Institute

RTO Code 90091

## CHC32015 – Certificate III in Community Services

### Course details

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| <b>Information session:</b>       | Monday 20th of May 2024 at 10:30am – 11:30am                      | <b><u><a href="#">Scan QR Code to apply</a></u></b><br> |
| <b>Course Start date:</b>         | 27 <sup>th</sup> of May 2024                                      |  |
| <b>Course duration:</b>           | 36 weeks  |  |
| <b>Location:</b>                  | Wesley Training Rooms<br>Level 2/65-67 Burelli Street, Wollongong |  |
| <b>Times:</b>                     | 9:30am – 2:30pm Monday (Excluding School Holidays)                |  |
| <b>Work experience/placement:</b> | Minimum 40 hours within Community Services Industry               |  |
| <b>Trainer/Assessor:</b>          | Maria Esteban – Keith Brandy (First Nations Co-Facilitator)       |  |

### About the course

This course is specifically designed for First Nations Peoples either looking to better support their community or for those who support First Nations Clients within the workplace. This program offers individuals a combination of Face to Face and online Learning opportunity to gain a qualification within an area of community service that reflects their current skills and practices in providing assistance to First Nations members within our communities.

### Who should enrol

Existing workers currently providing frontline support services who are dedicated to making a commitment to studying and completing course requirements associated with accredited training in the Community Services sector

## Learning outcomes

Successful completion of this course will enable you to gain a nationally accredited qualification in a sector that values qualified and skilled workers whilst also offering strong and varied personal development and career pathway opportunities

## Attendance, study load and student support

You will be required to:

- Actively engage and participate in e-learning in accordance with the timelines indicated in your Training Plan/Competency Record.
- Attend scheduled Face to Face Training at Wesley Training Rooms
- Undertake self-directed learning and assessment activities (approximately 15 – 20hrs per week), including individual research. Details and expectations on these activities will be provided in your Training Plan/Competency Record
- Complete a logbook and reflection journal containing minimum of 40 hours work placement – *see specific details listed below in Work experience/placement section of this brochure.*
- Student support is available throughout the duration of your program and individualised to suit your specific circumstances wherever practical.

## Work experience/placement

- Complete a log book evidencing a minimum of 40 hours of work placement in the community services sector (your current role in community services sector may contribute to these hours)
- Work experience will be completed throughout the range of your normal work conditions or work placement
- Your Trainer/Assessor will undertake skills demonstration and observation assessments at appointed intervals within your workplace throughout your program.
- Your course Training Plan/Competency Record will provide additional information about workplace visits, observations and assessments to be conducted by your Trainer/Assessor.

## Assessment

Assessment will include a range of activities such as role plays, written tasks, oral questions, and observation within your workplace.

## Entry requirements

Wesley Vocational Institute has set the following entry requirements for enrolment in this course:

- Satisfactory level of language, literacy and numeracy
- Ability to commit to attendance and study load requirements for this course
- Support and endorsement from your place of employment/work placement

## Course fees

This training is subsidised by the NSW Government. Student fees may apply.

See [www.smartandskilled.nsw.gov.au](http://www.smartandskilled.nsw.gov.au) for further information and contact us to find out if you are eligible for fee concessions.

## How to apply

- Step 1:** Contact Michelle at the Wollongong office on 4231 8200 or call Sonia Daniels on 0437 906 087 or email [Sonia.Daniels@wesleymission.org.au](mailto:Sonia.Daniels@wesleymission.org.au) to register your interest.
- Step 2:** The WVI representative will contact you to arrange your receipt of pre-course paperwork.
- Step 3:** The WVI Course Advisor will provide you with your Smart and Skilled notification quote, advising you of any course fees that may be applicable.
- Step 4:** Attend the WVI information session and complete mandatory language, literacy and numeracy assessment.
- Step 5:** WVI representative will advise you if you have been accepted into the course and provide you with your detailed Training Plan.
- Step 6:** Complete and return your enrolment paperwork.
- Step 7:** WVI representative will contact you with additional information to prepare you for your course.

## Enrolment documentation

Please scan the below QR code or click the link to fill out an enquiry form:

**[Enquire/Enroll now](#)**



## Other important information

Participant numbers for this course is strictly capped to ensure optimal learning conditions. Please contact us on 6588 1700 if you have any questions.

| CHC32015 Certificate III in Community Services                   |   |
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| CHCCOM005 - Communicate and work in health or community services | CHCCCS005 - Conduct individual assessments                                      |
| CHCDIV001 - Work with diverse people                             | CHCCCS017 - Provide loss and grief support                                      |
| HLTWHS002 - Follow safe work practices for direct client care    | CHCCDE003 - Work within a community development framework                       |
| HLTWHS006 - Manage personal stressors in the work environment    | CHCMHS001 - Work with people with mental health issues                          |
| CHCCCS016 - Respond to client needs                              | CHCDFV001 - Recognise and respond appropriately to domestic and family violence |
| CHCAOD001 - Work in alcohol and drugs context                    | CHCYTH001 - Engage respectfully with young people                               |

For further information about Wesley Vocational Institute or the courses we offer call 1800 676 039 or visit [wesleymission.org.au](http://wesleymission.org.au)